

**ARNOLD ELEMENTARY SCHOOL**  
**SCHOOL EMERGENCY DRILLS**  
2023-2024 School Year Documentation Form

**Type of Drill**

- x        **Fire Drill** (5 Required – 3 must be held by December 1)
- Tornado Drill** (2 Required – 1 must be held in March)
- Lock Down/Shelter in Place Drill** (3 Required – 1 must be held by December 1<sup>st</sup> & at least one after January 1st)

**Time of Drill**

- x        Standard Schedule
- Class Change
- Recess
- Lunch
- Other \_\_\_\_\_

Date of Drill:       11/10/2023      

Time Drill was Held:       1:30 pm      

Exact Time Required to Evacuate/Shelter/Secure:                           1 min 50 sec

Total Participants:       325      

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To date the following drills have been conducted for the 2014-2015 school year:

- Fire Drill                  3       out of 5
- Tornado Drill               out of 2
- Lock Down Drill            out of 3

Name of Person Conducting Drill:       Sarah Neubecker      

Title of Person Conducting Drill:       Building Principal      

Signature of Building Principal:       Sarah J Neubecker      

\* **Special Note** – Once each drill is completed, please fill out this form immediately and send to the Superintendent’s Office so that it may be posted on the district’s website within 5 days of the drill, where it must remain for at least three years.